

Description of the Works: For the Custom Design, Supply, Installation, Configuration, Testing and Commissioning of a Fuel Management System for Transnet SOC Limited (Reg. No. 1990/000900/30) Operating as Transnet Port Terminals (Hereinafter Referred to as "TPT"), at the Richard's Bay, Durban, Eastern Cape and Western Cape Terminals for a period of 60 months.

### NON- COMPULSORY BRIEFING SESSION MEETING

**FOR THE CUSTOM DESIGN, SUPPLY, INSTALLATION, CONFIGURATION, TESTING AND COMMISSIONING OF A FUEL MANAGEMENT SYSTEM FOR TRANSNET SOC LIMITED (REG. NO. 1990/000900/30) OPERATING AS TRANSNET PORT TERMINALS (HEREINAFTER REFERRED TO AS "TPT"), AT THE RICHARD'S BAY, DURBAN, EASTERN CAPE AND WESTERN CAPE TERMINALS FOR A PERIOD OF 60 MONTHS.**

**iCLM HQ 926/TPT**

**15 April 2025**

**10H00-11H460**

**MS TEAMS**

NAME	DESIGNATION	OPERATING DIVISION	
Hlengiwe Zulu	Sourcing Specialist	Transnet Port Terminals	✓
Duduzile Sibiyi	SD Specialist	Transnet Port Terminals	✓
Sphamandla Mathonsi	Senior Project Manager	Transnet Port Terminals	✓
Nosipho Bhengu	Regional Energy Manager	Transnet Port Terminals	✓
Zaire Iyoob	Senior Manager: Ent Architect & Strategy • ICT	Transnet Port Terminals	✓
Chanelle Naicker	Enterprise Architect • ICT	Transnet Port Terminals	✓
Chuma Madikane	Specialist : HVT • Internal Audit	Transnet Corporate Centre Johannesburg	✓
Sikhumbuzo Ntenga	Specialist: Fraud Risk Auditor • Security	Transnet Corporate Johannesburg	✓
Sizwe Gumede	Infrastructure Specialist • ICT	Transnet Port Terminals	✓
Samukelo Magcaba	Senior Engineer • ECPOT	Transnet Port Terminals DBN	✓
Lucky Simamane	Specialist: Fraud Risk Auditor • Security	Transnet Corporate Johannesburg	✓
Ashwin Naidoo	Senior Manager: Support Services	Transnet Port Terminals HQ	✓
			✓



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## **1. Welcome and introduction**

Hlengiwe Zulu welcomed all attendees and requested Transnet team to introduce themselves.

She also mentioned that the briefing secession is noncompulsory and share the agenda for the meeting. The project is for Custom Design, Supply, Installation, Configuration, Testing and Commissioning of a Fuel Management System for Transnet SOC Limited (Reg. No. 1990/000900/30) Operating as Transnet Port Terminals (Hereinafter Referred to as "TPT"), at the Richard's Bay, Durban, Eastern Cape and Western Cape Terminals for a period of 60 months.

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## **2. Rules of engagement**

Hlengiwe outlined the rules of engagement. It was noted that the briefing session is non-compulsory and therefore that any tenderers who did not attend the RFP Briefing meeting are still eligible to submit the tender. She further emphasized that the bidders are to remain for the entire session as important information will be presented.

Bidders were notified that an opportunity to ask questions will to be provided at the end of the briefing session and any additional clarification questions thereafter would only be accepted by TPT until 12h00 on, 27 April 2025. All communication after this briefing session must be in writing and directed to Hlengiwe Zulu at the email address [Hlengiwe.Zulu@transnet.net](mailto:Hlengiwe.Zulu@transnet.net).

Bidders were notified that after the closing date of the RFP, a Respondent may only communicate with the name of delegated individual (DBAC Secretariat), at email [nonduduzo.mahlaba@transnet.net](mailto:nonduduzo.mahlaba@transnet.net) on any matter relating to its RFP Proposal.

Minutes and the presentation would be uploaded on the Transnet e-Tenders Management Portal and National Treasury.

## **Procurement Process**

Hlengiwe Zulu outlined the tender process and contents of the RFP. (Refer to the attached briefing session presentation from page 4 to page 15).

The following was highlighted:

- The briefing session is non-compulsory therefore bidders that did not attend the briefing are still eligible to submit the tender. The closing date of the tender is 05 May 2025 and no late submission will be accepted.
- Bidders were advised that each company must register its own profile using its company details and use the corresponding registered profile to log an intent to bid as well as submitting any bid, in case of the JV either party can submit on behalf of the JV
- Sphamandla Mathonsi emphasized that bidders must ensure that they check their submission if it all the documents has go thorough when the load on the system.
- The submission of the tender is now done online and the instructions on how to submit are on the RFP document.
- It was emphasized that bidders are to submit their tenders at least one day before closing date in order to avoid issues that the bidders may encounter during the closing date and no late tenders will be accepted.



Transnet Port Terminals

Tender Number: iCLM HQ 926/TPT

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Hlengiwe also explained the Evaluation Methodology that will be used to score the bidders which is based on administrative evaluation, Substantive evaluation, technical evaluation as well as preference points system, and all steps were explained in detail. It was also emphasised that bidders that failed to meet prequalification will be disqualified.

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### **SD – Transformational objectives**

Dudu Sibiya from SD section presented SD transformational objectives. She explained that priority will be given to the specific goals to advance areas or categories of persons or groups who were previously disadvantaged. Preferential Procurement point system will be used for this tender is 90/10 where 90 is based on price and 10 is based on the specific goals as follows:

<b>Selected Specific Goal</b>	<b>Number of points allocated (10)</b>
B-BBEE Status Level of Contributor: $\frac{1}{2} = 5$	5
Black Owned Entities (51% Black Ownership) =5	5
Total	10

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She also explained that the following evidence is required in order to score points.

Specific Goals	Acceptable Evidence
B-BBEE	B-BBEE Certificate / Sworn-Affidavit B-BBEE Certificate (in case of JV, a consolidate scorecard will be accepted) as per DTIC guidelines

Bidder were also taken through the examples of correct BBBEE certificate or sworn affidavit. It was also emphasized that if the bidders does not submit required evident of each specific goals they score zero on the specific goal that they did not submit evident for.

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### **Scope of Work & Technical requirements**

Nosipho presented the scope of work explaining project and technical requirements. Refer to Scope of Work and technical requirements evaluation requirements for detailed information.

Bidders requested the site visit in order to be able to price for the site survey line items. It was agreed that on 23 April 2025 DCT Pier 2 will be available for site survey/visit but its not compulsory since the list of equipment has been loaded on the portal.

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### **Site visit**

All bidders that attended the briefing session were taken to all sites for inspection in order to price accordingly. The certificates of attendance were signed on the last site.

Bidders requested the extension to the closing date.

### **Closure.**

The meeting was closed at 12:00 pm.

Hlengiwe Zulu

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04 April 2024

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**Chairperson**

**Date:**